Meeting Minutes Aug 11, 2026

Pembina Minor Hockey Association
Meeting – Minutes

Date: Aug 11, 2026
Time: 6:00pm
Location: Evansburg Inn and Bar

1. Call to Order

The meeting was called to order at 6:02pm

2. Attendance and Regrets

Present: Ben(President), Shauna(Treasurer), Justine(Secretary), Ryan(Development), Jacey(Equipment), Chelsey(Registrar), Kyla (Ice Scheduler).
Regrets: Sarah(League Rep), Matthew (Vice President & Game Conduct), Kelsey (Fundraising)

3. Adoption of Agenda

Motion: Moved by Shauna , seconded by Ryan, that the agenda be adopted as presented. Motion Carried.

4. Approval of Previous Meeting Minutes

Motion: Moved by Shauna, seconded by Kyla, to approve the minutes of the meeting held on July 8, 2026. Motion Carried**.**

5. Reports

5.1 President's Report:

i) No team for U15 due to low player registration, all players given PMF for locations requested

5.2 Vice President's Report:

No report

5.3 Secretary's Report:

No report

5.4 Registrar's Report:

i) Update on players registered in each age group

Learn to Play- 1

U7-8

U9-9

U11-12(3 want overage)

U13-10

U18-3

ii) Coach/ volunteer screening policy.

ii) Based on registration numbers u11 and u13 will start at tier 4.

iv) Possibility of u18 team.

5.5 Treasurer's Report:

i) Financial summary

5.6 Hockey Development Report:

Completed-

i) Bookings confirmed with MCN and Next Level

ii) Drayton Valley Goalie clinic offered at cost: 2-3 spots for Pembina goalies offered. Ryan reached out to our 2 u11 goalies for this.

iii) Check if MCN and Next Level have screening done as per new policy.

Pending-

i)Emailed Erickson Goalie Equipment about getting u9 goalie gloves broke in- $40 a glove.

ii) Edmonton Oil Kings Jamboree dates

iiii) Head Coaches package.

5.7 Game and Conduct Report:

No report

5.8 Equipment Director's Report:

i) Jersey room quote, $100 for cleaning, $472.50 to Vixon Contracting, $600 for bags and hangers. Completed.

ii) Jerseys washed, unable to determine condition yet. 3 weeks for new jerseys to come in, hoping to order before Aug 25.

iii) Look into different socks for next season.

iv) Pictures of Boni to sell.

vi) Look at the cord for the score clock, to see if it needs to be replaced.

5.9 Fundraising Director's Report:

i) Update on equipment swap/bottle drive/bbq- putting posters up in the next 2 weeks.

-ATCO will give us BBQ, Kelsey will BBQ. 100 hamburgers and hotdogs.

-Shauna getting insurance for public skating, Kelsey looking into other insurance.

5.10 Referee-in-Chief Report:

i) Ben to get list of officials for season from Dale, see who Mayerthorpe chief of ref is.

5.11 League Representative Report:

i) Bring a friend to practice- are we doing for only u7-u9 or including all levels?

Full equipment is required, can use leftover from equipment swap if donated. Sports Central Edmonton can also supply for these events, just need to apply on website. Insurance through Pathway to Hockey- needs to be filled out 15 days prior.

Pond Hockey- u11 and up? Full equipment and Insurance through Pathway to Hockey required.

5.12 Ice Scheduler Report

i)Schedule update provided. Add U18 to schedule.

6. Old Business

6.1 Topic: None

7. New Business

7.1 Meeting Motions:

i) Move to have an online swag store for the upcoming season. Moved by Chelsey. Seconded by Ryan. Motion carried.

ii) Need a committee for new Volunteer/Coach screening, to review and place within categories. Motion to have Chelsey, Jacey and Justine as screening committee. Motion by Shauna, seconded by Kyla. Motion carried.

iii) Motion to adopt the screening policy. Moved by Chelsey, seconded by Shauna. Motion carried.

iv) Open a new ATB Financial Bank Accounts with 3 signers, and any two to sign authority and online administration access to Shauna McMinis. Please grant access signing authority to Shauna McMinis, Chelsey Chevrier and Ben Yuelet.

Accounts Required:

Casino (Business Savings Plus Growth 1.9%) move for ice once every quarter.

Operation (Community Spirit Account) 15 transactions included.

Operation (Business Saving Plan Growth 1.9%)

Motion to approve by Kyla, seconded by Chelsey. Motion carried.

v) Vote to order 10 head coach packages. Motion by Ryan, seconded by Jacey. Motion carried.

8. Group Messaging/Motions:

i) Motion by Ryan to get Pembina Minor Hockey president to contact u15 parent/guardian groups to discuss options moving forward due to current registration numbers finding viable options for members to continue playing hockey. Seconded by Justine. Motion carried.

9. Next Meeting

The next meeting will be held on Sept 9, 2026 at 6pm, location TBD

10. Adjournment

The meeting was adjourned at 7:23pm by Ben.